



**NORTH OF ENGLAND  
BRASS BAND  
CHAMPIONSHIPS**

**Regional Secretary**

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### **Instructions for Bands arriving and departing The Gala Theatre**

The Gala Theatre is a purpose built music and performance venue. We hope all bands will have the best possible performance experience. We ask for your cooperation with the instructions below to ensure the smooth running of the event.

- 1 Bands arrive and proceed, with their instruments to the second floor studio at the front of the building. There are lifts for those who need them. Each band will 'set down' in a designated area of the studio and will be met by a member of the contest team. He or she will be identified by an official badge and they will make themselves known to you. Please make sure all your instruments and belongings are within the area provided.
- 2 According to the draw, your band will be taken from the studio ready for your performance to the second studio on the same level. The room is adjacent to the auditorium so we need to make sure that any playing in this room is not heard in the main auditorium. **The technical people at the Gala will not give me a categorical guarantee so we will test this out before we rule this out for this year.** You will be escorted down to the performance level where you will register. Once this has been completed you will go into the 'green room', (dressing room 4) adjacent, to wait to go on stage. Registration is on the same level as the stage and again lift facilities are available if needed.
- 3 On conclusion of the band before, you will be invited to take the stage and perform.
- 4 On conclusion of your performance you will be escorted from the stage through the auditorium back to the studio on the 2<sup>nd</sup> floor. Disabled performers will be directed back through to the back stage lift as there is level access from the stage. Please note there are five steps leaving the stage on the left hand side of the auditorium.  
**Once you have returned to the studio we ask that you vacate your area and remove your instruments as soon as possible.**

**I do hope to offer a 'warm up facility' although I cannot guarantee one for this year due to issues described above (2). I will confirm either way as soon as possible.** I do have an option for 2016 to use the small cinema. This was not available for 2015.

All areas will be clearly marked and your designated official will answer any issues you may have during this process. We hope that these instructions will minimize any problems and make the transition to the new venue a positive experience.